



TREE MEMORIAL APPLICATION & AGREEMENT OF TERMS

This Tree Memorial Program Agreement is between the Jeffersonville Tree Board, a subsidiary of the City of Jeffersonville, and the signee, and becomes effective on the date signed on page four (4) of this agreement.

Both parties agree to the responsibilities outlined below.

The Applicant shall be responsible for the following:

Ensuring that the donation to the Memorial Donation Program is paid in full prior to the installation of any amenity.

Making all arrangements for, and assuming all costs associated with, any commemoration or dedication ceremony.

Indemnifying and holding harmless the City of Jeffersonville, the Tree Board, and their officers, employees, and agents from and against any and all actions, suits, proceedings, or judgments arising out of the construction and installation of amenities under this Agreement, except to the extent such actions result from the negligent acts or omissions of the City of Jeffersonville, its employees, or its agents.

The Jeffersonville Tree Board shall be responsible for the following:

Purchasing and installing the agreed-upon amenity(s).

Ensuring that all amenities meet City standards and are installed in compliance with those standards.

Repairing any damage to existing equipment or the installation site caused by the City, its employees, agents, or contractors during installation or site development.

Cleaning up and removing all construction fixtures and debris following installation.

Retaining all manufacturer warranties and ensuring that the guarantees under such warranties are honored.

Indemnifying and holding harmless the Donor/Applicant, their employees, and agents from any actions, proceedings, or judgments arising from the construction and installation of amenities by the City, except to the extent such actions result from the negligent acts or omissions of the Donor/Applicant, their employees, agents, or representatives.

The fee for a Tree Memorial is a \$1,000 donation to the Tree Board (tax deductible) and includes the purchase of the tree, the planting of the tree, the production of the personalized plaque, and associated maintenance for up to five (5) years (if on City property). Plaques are ceramic, 6"x12" with a 24" stand, placed near the tree. Personalization includes the honoree's name, dates, and a custom message (approved at the Tree Board's discretion).

PLEASE COMPLETE ALL SECTIONS BELOW

Name of Official Donor:

Contact Person:

Phone Number:

Email:

Preferred Locations for Tree Memorial (list three options):

Plaques have 4 lines with 36 characters per line (including spaces)

Honoree's name (person or event):

Date(s) for Plaque:

Custom Message:

Are there any plans for a dedication ceremony? If yes, please provide details:

By signing below, the applicant hereby agrees to all terms stated in this agreement.

Signature

Date

Name (print)

TO BE COMPLETED BY TREE BOARD REPRESENTATIVE

Application Approved / Denied

By:

Date: