

VENDOR

ID BADGE ACCESS and ACKNOWLEDGEMENT FORM

(Planning and Zoning Only)		
License #	Vendor's Name	Issue Date
Organization's Name	Vendor's Phone Number	Expiration Date
Date of Request		Date Form Forwarded to IT
(IT Only)		
Date Request Received	Appointment date with Vendor	Date Badge Made/Initials:

Type of Badge

1. CIVILIAN EMPLOYEE	2. FIRE DEPARTMENT	3. NO PHOTO ID	4. MAYOR
5. POLICE (CIVILIAN)	6. POLICE	7. VENDOR	
Person Requesting Badge:	Reason: New Vendor Other:	Your Telephone#:	

Forward Completed Form to Logan Payne in I.T.

Advise Vendor to call Logan at 812-280-3806 to schedule an appointment for photo and ID receipt.

In consideration for being issued an identification card, I confirm the above information is accurate and acknowledge I understand the following:

1. Upon expiration of my license, I will destroy the issued ID badge.
2. I understand City identification issued cards may not be duplicated or used for anything other than intended use.

Vendor Signature: _____ Date: _____