

CITY OF JEFFERSONVILLE
CODE OF CONDUCT IN CITY BUILDINGS

All visitors are welcome to City of Jeffersonville buildings. To help you enjoy your visit, we remind everyone of the responsibility to use City Buildings in a manner that does NOT:

- Interfere with the rights of other individuals to access or use City materials, resources, and services;
- Limit the ability of City staff to conduct City business; and
- Threaten the secure and comfortable environment of City buildings.

To promote the safety and well-being of all visitors and staff, and to protect resources, equipment, and facilities, the following activities are prohibited in City Buildings:

- Use of public restrooms for bathing, shaving, washing hair, changing clothes in plain view of others, or other inappropriate activities in a public restroom.
- Sleeping in public spaces.
- Smoking including the use of electronic smoking devices.
- Having offensive hygiene, odor, or scent that constitutes a nuisance to other persons.
- Behaving in a loud, boisterous, offensive, indecent, or disruptive manner; willfully annoying, harassing, intimidating, or threatening another person; using abusive or threatening language or gestures, fighting or threatening to fight, running, pushing, shoving; or throwing things.
- Remaining in the building after closing or the conclusion of public meetings that occur after closing.
- Leaving children unattended.
- Impeding access to the building or an area of the building or blocking passageways, doorways, or aisles.
- Entering the building without footwear and a shirt, pants or other covering of the upper and lower body (Carried children are exempt from the footwear requirement).
- Drinking alcoholic beverages or displaying intoxicated behavior.
- Damaging the building, furnishings, or equipment; moving or tampering with tables, chairs, equipment, or other furniture.
- Leaving unattended personal items in the building. City staff will not guard personal items for patrons. The City assumes no responsibility for lost or stolen items. Unattended items may be removed from the premises without notice.
- Entering or attempting to enter non-public areas including secured locations, private offices or areas designated for employees or authorized personnel only unless accompanied by a staff member.
- Using photographic, video or other recording devices in non-public areas including secured locations, private offices, or areas designated for employees or authorized personnel only or when such photographing or recording would create a safety risk to city employees and/or the public (This shall not apply to meetings governed by the Indiana Open Door Law).
- Soliciting, campaigning, fundraising, or selling.
- Posting notices, posters, or flyers without prior authorization from the City.
- Any act or conduct in violation of federal, state, or local law, ordinance, or regulations or rules is prohibited in any City Building.
- Visitors who engage in prohibited activities or repeated misconduct in violation of this Code of Conduct may be asked to leave the premises or shall be the basis for removal from the premises by the Jeffersonville Police Department.